



Alaska Air National Guard Announcement Number: AKANG 11-60

Position Title: HEALTH SERVICES TECHNICIAN

AFSC: 4A0X1 or 4N0X1

Grade Req: MIN E-4

MAX E-7

Position authorization reduced to E5 effective Jan 2012

Unit/Duty Location: 176th Medical Group, Joint Base Elmendorf Richardson, Alaska

OPENING DATE: 15 JUNE 2011

CLOSING DATE: 30 JUNE 2011

WHO MAY APPLY/AREAS OF CONSIDERATION: NATIONWIDE

AREA OF CONSIDERATION: *Applications for this announcement (AKANG 11-xx)* that will be forwarded for consideration will consist of all Alaska Air National Guard personnel who 1) currently hold the advertised AFSC at the advertised skill level, and meet the grade requirement listed above or 2) AKANG members who meet the minimum criteria for retraining (specifications listed below) and meet the grade requirement or 3) personnel who are eligible to become members of the Alaska Air National Guard, or meet the minimum criteria for retraining as stated below in addition to meeting the listed grade requirements. If you do not meet any of these criteria, your application will not be forwarded for consideration. ***All members MUST meet the grade requirement and medical requirements outlined***

SELECTING SUPERVISOR: SMSgt Quattlebaum

Major duties may include:

- Programs include physical examinations and standards, flight medicine and related aero medical and force health management concerns
- Interpret directives and apply standards to determine worldwide deployability of personnel
- Advise and make recommendations to senior officials on force health issues related to physical exams, standards and flight medicine activities to ensure compliance
- Implement and maintain the information management systems utilized for aerospace medicine and force health protection programs; Systems include preventive health assessment (PHA) and individual medical readiness (PIMR), Aero medical Information Management Waiver Tracking System (AIMWTS), Physical Exam Processing Program (PEPP), Grounding Management Information System (GMIS) and other related programs
- Develop procedures to evaluate PES program/ implement processes to ensure individual medical readiness and deployability
- Review and resolve concerns or conflicts made by the member, supervisor, and/or commander
- Identify reports, formulate and recommend solutions to command personnel for resolution of compliance and delinquency trends and patterns which could negatively impact medical readiness
- Edit, review and validate physical examinations to determine qualifications for initial or continued military service
- Conduct paraprofessional evaluations (in-depth screening or interview for the purpose of gathering data for the healthcare provider) and interprets results
- Manage the Reserve Component Periodic Health Assessment (RCPHA) program
- Review military unique individual readiness requirements
- Identify documents and ensures member is notified of abnormal laboratory or diagnostic results
- Tracks PIMR and reports noncompliance information to leadership
- Monitor the medical status of military personnel; Identify and profiles personnel with medical conditions impacting duty performance or assignment restriction
- Review and validate profiles disqualified for worldwide duty; Notify and advise commanders, supervisors and unit deployment managers when a member's medical/dental condition or duty restriction affects deployable status
- Determine the need for and initiates Medical Evaluation Board (MEB) actions for duty related medical conditions
- Coordinate, prepare and/or process MEB with active duty facility
- Serve as the primary local interface with the Military Personnel Flight (MPF) for MEB/Physical Evaluation Board (PEB) process, issues, and concerns
- Advise individuals and commanders on appropriate procedures and responsibilities
- Coordinates with military and civilian providers for required medical tests, studies and medical evaluation board proceedings
- Use applicable medical references to code medical conditions and treatments; consolidate medical information and forwards to higher headquarters as required
- Additional duties as assigned

Initial Eligibility Criteria:

**APTITUDE REQUIREMENT
GENERAL- 44**

**PHYSICAL PROFILE
PULHES – 222221**

**SECURITY CLEARANCE
Secret**

- Qualification to operate government vehicles according to AFI 24-301, Vehicle Operations
- Normal color vision as defined in AFI 48-123, *Medical Examinations and Standards*
- For entry, award, and retention of AFSCs 4N0X1/X1X, no record of emotional instability according to the provisions of AFI 48-123, *Medical Examinations and Standards*, which defines S-1 as “diagnosis or treatment results in no impairment or potential impairment of duty function, risk to mission or ability to maintain security clearance”
- For award and retention of AFSCs 4N031/4N051/51X/71X, certification from the National Registry of Emergency Medical Technicians (NREMT) as an emergency medical technician-Basic (EMT-B) is mandatory. After initial certification, continued certification is mandatory. **NOTE:** Individuals who possess a current State EMT-Paramedic or NREMT-Paramedic certification exceed the NREMT-B requirement and are not required to also maintain a NREMT-B certification.
- For award and retention of AFSCs 4N051/51X/71/71X/91/00 must maintain an Air Force Network License according to AFI 33-115, Vol 2, *Licensing Network Users and Certifying Network Professionals*

See page 2 for Desirables and All Required Documentation needed

Desirables:

- Working knowledge of DOD compenent medical requirements
- Experience in medical or medical related career field (4A0XX, 4E0XX, 4N0XX)
- At least 2 years prior medical administration experience

Applicants must not be entitled to receive Federal military retired or retainer pay or Federal civil service annuities and not be eligible for immediate Federal civil service annuities	Individuals who have been separated from other military services for cause, unsuitability, or unfitness for military service are not eligible to enter the AGR program	IAW ANGI 36-101 "Initial tours may not exceed 6 years..." AGR tours may not extend beyond an Enlisted member's ETS or an Officer's MSD
Airmen must meet the minimum requirements for each fitness component in addition to scoring an overall composite of 75 or higher for entry into the AGR program. For members with a documented Duty Limitation Code (DLC) which prohibits them from performing one or more components of the Fitness Assessment, an overall "Pass" rating is required	Individuals selected for AGR tours must meet the Preventative Health Assessment (PHA)/physical qualifications outlined in AFI 48-123, Medical Examination and Standards. They must also be current in all Individual Medical Readiness (IMR) requirements to include immunizations. RCPHA/PHA and dental must be conducted not more than 12 months prior to entry on AGR duty and an HIV test must be completed not more than six months prior to the start date of the AGR tour. Individuals transferring from Title 10 (Regular Air Force or Reserve Component Title 10 Statutory Tour) are not required to have a new physical unless the previous physical is over 12 months old at time of entry into AGR status	An applicant's military grade cannot exceed the maximum military authorized grade on the UMD for the AGR position. Enlisted Airmen who are voluntarily assigned to a position which would cause an overgrade must indicate in writing a willingness to be administratively reduced in grade in accordance with ANGI 36-2503, Administrative Demotion of Airmen, when assigned to the position. Acceptance of demotion must be in writing and included in the assignment application package. <u>Application Package will not be forwarded without statement</u>
ANGI 36-101 "applicant must be able to complete 20 years of active federal service prior to MSD for officers and age 60 for enlisted members. Exceptions may be considered...."	If a selectee does not possess the advertised AFSC, he/she must complete the required training/assignment criteria within 12 months of being assigned to the position. Failure to do so may result in immediate termination. Extension past 12-months will only be considered if the delay is through no fault of the selectee	Any further questions regarding the AGR program may be answered in ANGI 36-101

APPLICATION PROCEDURES: Interested applicants who meet the eligibility criteria listed in this announcement may apply by submitting the below listed documents to the **Alaska National Guard, Human Resources Office, HRO, Building 49000 Room D-209, Post Office Box 5800, Joint Base Elmendorf Richardson, AK 99505-5800**. Complete applications must be received in HRO-AGR office no later than 1600 or postmarked on or before the closing date. US government postage paid envelopes or government facsimile machines (FAX) may NOT be used in submitting applications. All applications must be typed or printed in legible dark ink and must be signed and dated with original signature. Applications received that are not signed will not be forwarded for consideration. Applicants may include copies of training certificates or any documentation that may be applicable to the position they are applying for but the application package must include at least the NGB-34-1, current Report of Individual Person (RIP), and current Report of Individual Fitness. Items 4-6 are requested *by the selecting supervisor*. If the requested documents are not submitted, you may include a letter of explanation.

1. NGB Form 34-1 (Application Form for Active Guard/Reserve (AGR) Position)
2. CURRENT Records Review RIP (available on vMPF)
3. CURRENT Report of Individual Fitness (from Air Force Fitness Management Systems (AFFMS))
4. CURRENT AF Form 422 Notification of Air Force Member's Qualification Status (from clinic)
5. Resume
6. Letters of recommendation may be submitted

****SUBMIT NO STAPLES/NO BINDINGS****

**** Alaska Air National Guard - Applicants who do not possess advertised AFSC must sign a statement of agreement that they will retrain to the required AFSC upon accepting the position within 12 months. Signed statement must be submitted with application****

QUESTIONS:

The HRO Liaison- 176th Force Support Flight, MSgt Kelly Shewfelt, 907-551-7648 (DSN 317-551-7648)

To verify receipt of application, you may call 907-428-6242 (DSN 317-384-4242)

THE ALASKA NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER

Eligible applicants will be considered without regard to race, sex, age, religion, marital status, national origin, political affiliation or any other non-merit factor. Due to restrictions in assignment to certain units and MOS some positions may have gender restrictions.